

The **Parks and Recreation Board** met Monday, February 25, 2013, 4:30pm, in the Council Chambers. Present at said meeting were Richard Shockley, Karen Springer, John MacDonald, Patrick Flannely and Attorney, Andy Gutwein. Joe Payne, Pennie Ainsworth, Lee Booth, Chris Foley, Brenda Lorenz, Dan Dunten and Cheryl Kolb represented the department. Also present was City Council President Ann Hunt. Absent from the meeting was Park Board member, Aimee Jacobsen and Council members Gerald Thomas and Gerry Keen.

Richard convened the Board at 4:33pm.

The first item of the agenda was the approval of the minutes from the January 28, 2013 meeting. Karen motioned to approve the minutes. John seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing
- Reported Indiana Ready Mix Concrete Association has given an award to us for “Outstanding Concrete Achievement” for the Wabash Heritage Trail project with those hundreds and hundreds of concrete blocks, in which he and Dave Buck will be accepting in Indianapolis tomorrow.

Assistant Superintendent – Pennie reported on the following:

- Brenda and I have been working with Andy to revise our Global Fest applications. We want to protect ourselves if we have to cancel the event.
- I have mailed our Men’s and Coed softball league information. League play will start the week of May 6.
- We will learn on March 5 if we will receive any funds from CDBG for ADA work at Morton.

Parks – Lee reported on the following:

- Trail and Playground Inspections are available
- New East shelter in Happy Hollow Park now has electricity with security light
- Preparing equipment for summer
- Started preparing areas at barn for moving in this spring

Recreation Report – Chris reported on the following:

- Riverside Skating Center update: the Center’s 2013 annual Dare to Bear was held Friday, February 1 from 7-8:30pm. Fifty-five skaters in their swim suits enjoyed frigid 15 degree weather. Papa John’s in Purdue West provided free pizza for skaters.
- The Skating Center is scheduled to remain open through this first weekend in March. The last day to skate, weather permitting, will be Sunday, March 3.
- The Second and Third grade basketball program was completed Saturday, Feb 16. Greg Tudor coached 39 second graders and 49 third graders in the basketball program. Cumberland Principal, Kim Bowers, and her staff were very helpful accommodating this four-month program.
- Emma Neill, the office part-time assistant, will be retiring. Emma has been with the Parks & Recreation office for 21years. We are currently reviewing applications for her position.

Morton Center – Brenda reported on the following:

- Day of the Dance was held at the mall on Saturday. Our zumba instructor and belly dance instructor participated.
- Instructors have submitted their summer proposals. I am working with those and getting them on the calendar.

Stewardship Manager – Dan reported on the following:

– I am working with a Purdue Communications class again this semester to develop educational posters for the six kiosks in the park system. We were successful in receiving a grant from the University to cover the printing and lamination expenses, so there will be no cost to us.

The ten poster topics will be: Common Bats, Tree Varieties and their Fall Color, Bobcats, Wabash Heritage Trail, Fireflies, Woodpeckers, Common Owls, Emerald Ash Borer, common Turtles and Poison Ivy.

Adult resource people have been identified as contacts for the students to assist them and to make sure the information is accurate.

- Eagle Scout Projects: You already know about the outdoor learning center project we are working on at the Celery Bog Nature Area. I am also working with two other scouts on spring projects.

One involves making benches for a new grass trail that will go in the savanna area. The scout will also help me lay out the new trail once we complete our prescribed burn next month.

The other involves making a bench and helping to establish a permanent trail in the woods near Lindberg Rd. where people have started a trail on their own.

Old Business

Morton Facility Use Application Discussion

Brenda provided a brief overview for the request to amend the Facility Use Application for Morton Community Center. She thanked the Board for allowing the additional charge of \$100.00 to accommodate the group rental that took place between last month's Park Board meeting and the meeting this month. She provided information/background pertaining to the reasons leading to the revision. The board offered Brenda the allowance, at her discretion, to decide who is charged the additional fee. Discussion followed pertaining to the amount to be charged. Brenda noted she feels the \$100.00 fee is reasonable, and does not feel that more is necessary at this time. The board suggested we revisit the item in six months to see how everything is working.

Also discussed, was to implement an overtime charge for those rental customers that choose to stay beyond their scheduled reservation time and remain in the building past its designated closing time, which results in overtime charges for the City staff, along with the inconvenience for the Morton staff. The decision was to implement an hourly rate, minimum, based on the normal hourly room rental fee, which would be double the rate. The multipurpose room fee will be used as the example on the Notice of Overtime Charge document.

Joe provided a brief update on the renovation of the former temporary Fire Station # 3 to the new Parks & Recreation offices. Work is progressing. We have issued a change order to include an overhang over the public entrance and a couple of additional outlets inside. We are requesting quotes for repairs and additional siding on the exterior of the old wooden barn, siding to match some that was done at the time of the original renovation for the temporary Fire Station. We will be buying materials from our Building Materials and Supplies account and then using the Building Repairs or Contract Services accounts, along with other funds/accounts available, allowing us to have the work completed. We will be adding a couple of walkways to allow people easier access from the parking lot to the entry, to the offices. The estimated moving date will be the end of March to early April. Another update will be provided at next month's meeting.

New Business

Greater Lafayette Recreational Soccer Alliance

Pennie presented a new agreement with GLRSA, a new agreement that will auto-renew after this year, unless one of us is notified in writing between November 1 and February. The agreement is the same as in years past, with the only difference being the auto-renew feature. The organization has provided us with a list of their board members and their certificate of insurance. Pennie requested permission to enter into agreement with the GLRSA. Karen motioned to approve the request as presented. John seconded the motion, and the motion carried.

Joe noted, until we are able to have our North restroom building serviceable, (which is generally by the end of March), there will be portable toilets put in the north parking lot since there is not heat in the restroom building and we cannot run the risk of having our pipes freeze in the building. We have given permission to the Tri-N-Run group, an organization training for marathons every Saturday there, permission to put a portable toilet near the south restroom, in which the south restroom building will be up and running with our electric heaters prior to the Circular Logic marathon event on March 23.

West Lafayette School Board – Karen reported the following:

- The process is continuing for the remodeling of the high school.
- Spring break will be in two weeks

Wabash River

- Richard reported the only thing new is some of the older buildings have been cleared of the properties purchased, which are adjacent to the river.
- Joe reported People's Welding has sold the business, not the property, to Praxair. The business will operate out of the Teal Rd facility. Our Development department is working to acquire the property.

Other

Jan Myers of 1901 Indian Trail Drive first expressed concerns about some of the reports given by staff members. Her first concern:

- 1) The posters Dan mentioned in his report and the lack of large-size print to comply with ADA.
- 2) The height of the benches for the savanna trail mentioned in Dan's report - Jan urged the minimum height of the benches, to comply with ADA, be 19" off the ground.
- 3) Jan also questioned if the new Parks & Recreation offices will be ADA compliant. Joe noted they will be compliant, and were compliant, when the temporary Fire Station # 3 was housed at the location. Jan also expressed concern regarding the portable restrooms being placed at the Cumberland Park facility, noting they are going to be on City property, and they need to be ADA compliant. Discussion followed.
- 4) Jan discussed there are a number of wood artists in the community and her concern over the number of being removed throughout the City. Her request is for the City to consider recycling the trees, allowing various artists the chance to claim the removed trees. She passed around various items constructed by wood artists. Discussion followed.

New Community School

Virgil Smith, with New Community School, requested use of Tommy Johnston Park for use during the 3rd Annual Amazing Race event scheduled for June 1. They would like to use one-half of the basketball court for their participants to use for free throws, using only one of the baskets. Joe provided some background information for the event. Pat motioned to approve the request as presented. John seconded the motion, and the motion carried.

Pay Claims

Pat motioned for claims to be paid. John seconded the motion, and the motion carried.

Adjourn

Pat motioned to adjourn the meeting. John seconded the motion, and the meeting adjourned at 5:27 pm.

Presiding Officer

Secretary